

Availability, how to pick up the keys

You can **check in** from 8 a.m. to 10 p.m. In accordance to the available rooms.

Check out time is 10.30 a.m. in the last morning.

Exceptions: Holy Eve, Christmas days, New Year' Eve until 4 p.m. See" late arrival".

Ring the bell at the front door of the house " City Centre Apartments Office " code: 20 " and wait 2-3 minutes outside of the building.

If case we are not in the office, please take a seat on the bench by the office (left corner in the court yard), because we are working in the building and coming to you as soon as we can.

Checking out is from 8 a.m. to 10.30 a.m. possible.

If you have to leave earlier than 8 a.m.,please come to our office in the **previous evening** until 10 p.m. to find a solution.

If you want to keep the room/apartment until 4.30 p.m. we charge you 50% of the rent.

If you do not check out by 4.30 p.m. you have to pay a full day.

In case you just want to leave your luggage, please go on reading.